

Basic Functionality

Your school or company has just moved one of your SMART Board™ interactive whiteboards into a new room because you were unable to access the Internet from the old location. You will be the first person to use the interactive whiteboard in the new environment and will be showing everyone how the interactive whiteboard and the Internet can be used together.

You have learned through experience that whenever a piece of technology gets moved, it's a good idea to test it before you deliver a lesson or presentation. The computer, SMART Board interactive whiteboard and projector appear to be working properly when you turn everything on. However, when you double-press on the Internet browser icon your cursor appears a few inches away from your finger press.

Orienting Your SMART Board Interactive Whiteboard

You remember that whenever the projector or interactive whiteboard moves, you should orient the interactive whiteboard. This will tell the computer where the image of the desktop is being displayed on the surface of the interactive whiteboard.

- 1 Press and hold the circled pen-tray buttons until the Orientation screen appears.

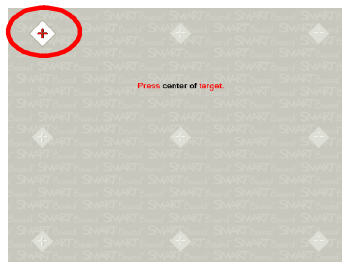


Pen Tray Buttons



Pen Tray Buttons

- 2 Orient your interactive whiteboard by pressing firmly on the center of each cross in the sequence indicated.



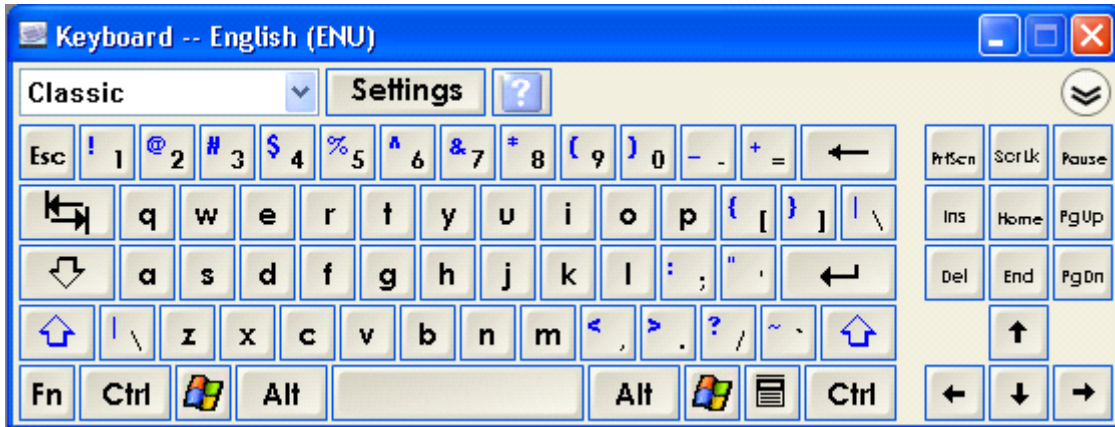
Testing Basic Functionality

With all the changes, it's a good idea to test the basic functionality. This will ensure all the applications you will be using to deliver your lesson or presentation are working properly.

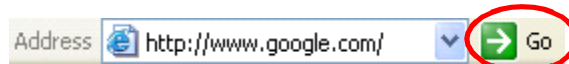
- 1 Using your finger, double-press on your Internet browser icon (e.g., Internet Explorer).
- 2 Press the **On-Screen Keyboard** button on the SMART Pen Tray.
- 3 Press once inside your Internet browser's address bar.



4 Using the On-Screen Keyboard, type www.google.com.



5 Press the **Go** button beside the Internet browser's address bar.



6 You know you will be writing notes directly over the Google™ Web page during your lesson or presentation to highlight key points. Use a pen from the SMART Pen Tray to circle your browser's Back button.



7 Return the pen to the pen tray and touch the screen once to clear the circle you just made. Press the **Click here to restore writing** message at the bottom right of the screen to bring it back. Now you know if you accidentally touch the screen while you have important notes on the interactive whiteboard, you will be able to retrieve them.



8 Ensure you will be able to save any important information you will want to share in a future lesson or presentation. Press the **Area Capture** button on the Floating Tools toolbar that appeared when you picked up a pen from the SMART Pen Tray.



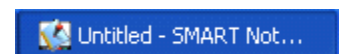
9 Press and drag your finger, using the marquee, to outline the circle you drew around your browser's Back button.



NOTE: Notebook™ software will open automatically, and your notes and background will be saved to a new Notebook page.

10 Touch the screen once to clear the circle from your browser's Back button.

11 Press the Notebook icon in the taskbar to view what you just captured in Notebook software.



12 To save your work, select **File > Save** or press the **Save** button.

Congratulations! You have completed the *Basic Functionality Hands-on Practice*.